



SCHOOL OF EDUCATION

201 Wood Street, Pittsburgh, Pennsylvania 15222

Dr. Shari Payne, Dean, School of Education and School of Continuing and Professional Studies

Dr. Virginia Chambers, Chair, Department of Teaching and Learning

Dr. Linda B. Hippert, Associate Professor



Career and Technical Teaching in Practice (CTTP) Certification Program

The School of Education at Point Park University, responding to the educational needs of Career and Technical Centers in Pennsylvania, has been approved by the Pennsylvania Department of Education (PDE) to offer a “teaching in practice” certification program for Career and Technical Educators (CTE).

- Point Park University received approval from the Pennsylvania Department of Education to offer a new path to Career and Technical Teacher Certification, beginning in January 2025.
- CTP Certification Program Information sessions will be offered via Zoom on the following days/dates/times:

Day and Date of Session	Time
• Thursday, October 24	3:30 pm
• Wednesday, October 30	4:00 pm
• Monday, November 4	4:30 pm
• Wednesday, November 13	4:00 pm
• Thursday, November 14	5:00 pm
• Monday, November 18	4:30 pm
• Tuesday, November 26	6:30 pm
• Wednesday, December 4	3:15 pm
• Monday, December 9	4:00 pm
• Tuesday, December 10	6:30 pm
• Monday, December 16	4:00 pm

To attend one of the above informational sessions, please click [HERE TO REGISTER for CTP Info Session](#) and receive the Zoom link **OR** you may contact Dr. Linda Hippert by email – lhippert@pointpark.edu or 412-389-6631 (call or text).

- Point Park University CTP courses will be taught in an eight-week, online, asynchronous format, using the Canvas learning management platform, which has proven to be successful for the working professional. One course will be offered during each eight-week term, beginning January 2025.

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- In cooperation with an advisory Board of CTC Directors, the initial 18 credit, six-course program, is aligned to PDE Standards for Career and Technical Teaching, and will lead to Career and Technical Instructional I Certification. The initial six courses leading to the Career and Technical Instructional I Certification include:
 - **Course I – EDUC 105**
CTE - Introduction to Teaching
January 5, 2025 -February 28, 2025
 - **Course II – EDUC 106**
CTE - Classroom Management
March 2, 2025 – April 26, 2025
 - **Course III – EDUC 107**
CTE - Differentiated Instructional Methods
May 4, 2025 – June 27, 2025
 - **Course IV – EDUC 108**
CTE - Assessment Strategies
June 29, 2025 – August 22, 2025
 - **Course V – EDUC 109**
CTE - Instructional Planning
August 24, 2025 – October 17, 2025
 - **Course VI –EDUC 110**
CTE - Content Literacy
October 19, 2025 – December 12, 2025
- An online, synchronous orientation session will be held on December 18, 2024 at 4:30 pm for all new educators enrolled in the program who are seeking Career and Technical Instructional I certification.
- Point Park University CTTP courses are designed to focus on the initial needs of the Career and Technical educator as a classroom teacher, thus enabling the practitioner to immediately apply the pedagogical knowledge gained in coursework, to the classroom environment.
- Consistent with best practices in learning, assessments throughout the program will be designed to apply knowledge and theory to practice. Students will “learn by doing” and assessments within each course will require students to document learnings through narrative analysis, videos, reflections, and other tasks applicable to the course content.
- Career and Technical Center educators enrolled in the CTTP program will submit lesson plans, deliver instruction, and reflect on best practices, all while submitting real examples of their work.
- The combination of developing practical artifacts in the classroom and having the opportunity to work with their own students during the coursework will help career and technical teachers to reflect on their own practice “in the moment.” The assignments and assessments in this unique model of application of actual tasks in the classroom will produce tangible and relevant learning.
- Within each eight-week course, students will be permitted to re-submit assignments until they meet the required level of proficiency aligned to course objectives and PDE competencies, thus allowing for deep understanding and application of content.
- Upon submission of assignments, faculty will assess and provide specific feedback to assist students in further understanding the application of the content to the classroom environment and will identify any

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existing deficiencies in the submission. Students will review learnings, ask questions and re-submit as necessary during the eight-week term to attain the expectations for proficiency.

- The Point Park University faculty will use high impact, online instructional methods to maximize student engagement to the standards and course content learning objectives. Field experiences will be embedded within the scope and sequence of program courses and include highly structured coursework designed to meet or exceed all the PDE required competencies. The settings used for their field experience sites will comply with PDE requirements for Career and Technical certification program goals.
- Although course content is offered asynchronously, faculty will offer a one-hour synchronous session each week to provide a preview of upcoming units, an opportunity for interaction with other Career and Technical educators seeking Instructional I Certification, and a clarification and/or explanation of key concepts which may be challenging to the Career and Technical educator.
- In addition to the weekly meeting, students will have access to faculty to meet in one-on-one sessions as desired. Sessions will be recorded so students unable to attend, or who desire to revisit the information, may do so, as needed.
- Career and Technical Center Directors are asked to provide an “on-site contact” for the Career and Technical educator seeking Career and Technical Instructional I Certification to assure the student has access to on-site information which may be needed to complete course assignments.
- The “on-site contact” and/or CTC Director may communicate with Point Park University to convey any specific information which may contribute to assurance of the success of the Career and Technical educator seeking Instructional I Certification.
- Point Park University will provide an information session for all on-site contacts and schedule virtual meetings as needed to assure effective communication and collaboration.

Those interested in learning more about the CTTP Certification Program at Point Park University may contact Dr. Linda Hippert, Associate Professor, at 412-389-6631 (text or call) or lhippert@pointpark.edu.