



CREDIT AND TRANSFER COURSE CORRELATION

Public Administration (PADM) Program



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ROWLAND SCHOOL OF BUSINESS
Point Park University

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OVERVIEW

The courses and certifications included in this document are those that are most frequently requested or inquired. It is not an exhaustive list of prior learning assessments available to the Public Administration (PADM) applicants and does not preclude the evaluation of other professional certifications, coursework, or military Joint Services Transcripts (JST).

This list is based on certification and course equivalencies of other colleges and universities, as well as ACE credit recommendations.

Proof of certification is required.

For questions concerning this list or for additional review, please contact:

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Course Alternatives for Public Administration and Organizational Leadership Students

Prior Learning Assessment / Credit for Professional Certifications

For: Applying / transfer students

After appropriate transfer credits from other colleges and universities, specifically reviewed and designated professional certifications can be used for either general electives or course-to-course equivalencies. The reviewed professional certifications are listed in the “Credit and Transfer Course Correlation” document.

Credit coursework from other colleges and universities is considered for transfer first, then Prior Learning Assessment.

ACE Recommended Coursework

For: Applying / transfer students and enrolled students with prior approval

Public safety personnel are eligible to attend federal training schools and academies, primarily the National Fire Academy (NFA) and the Emergency Management Institutes (EMI). Most of those courses carry ACE credit recommendations and are outlined in the Correlation document. These can be used for credits as described in the Prior Learning Assessment section, above, or for current students attending NFA courses with specific course correlations, as courses taken at another institution.

Independent Study

For: Enrolled students

Independent study courses are conducted one-on-one between the student and instructor and follow all of the coursework typical for a traditional on-ground or online course.

Experiential Learning

For: Enrolled students

Experiential learning is for students who have current workplace (paid or volunteer) activities that parallel existing coursework in PADM or LEAD courses and can provide documentation of how that experience would meet or exceed the objectives of the course. Special topic courses may also be considered.

Professional Certifications: Emergency Medical Services (EMS)

General Information: Without approval of the PADM program coordinator, the certification must be current (active, not expired or revoked) and issued by a US state/territory or the National Registry of EMTs (NREMT). The definitions of certification levels are determined by the USDOT National Standard Training Curricula for EMS, though the titles of certifications may vary from state to state. Certificates other than those issued by the Pennsylvania Department of Health or the NREMT, including those issued by the US Military may need to be translated. It is recommended that the credentials be verified by methods other than a certificate provided by the student. This may include a direct request for official documentation from the certifying agency.

Proof of Certification/Completion:

Pennsylvania Certification Registry Lookup:

<https://ems.health.state.pa.us/EMSreg/ActivePractitioners.aspx>

NREMT Registration Lookup:

<https://www.nremt.org/verify-credentials>

Contact the Program Coordinator for other states and territories.

Exceptions:

Excluded Certificates - Not accepted for credit

(EMS personnel typically refer to these courses as "alphabet soup" courses)

American Burn Association	Advanced Burn Life Support (ABLS)
American College of Surgeons	Advanced Trauma Life Support (ATLS)
American Heart Association	Advanced Cardiac Life Support (ACLS)
American Heart Association	Basic Life Support
American Heart Association	Pediatric Advanced Life Support (PALS)
National Association of EMTs	Prehospital Trauma Life Support (PHTLS)
University of Miami	Advanced Stroke Life Support (ASLS)

PUBLIC ADMINISTRATION PROGRAM (PADM) CERTIFICATION AND COURSE CORRELATION FOR CREDIT
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CREDIT CORRELATION: EMS Certification

Certification	Comment	Equivalency to Point Park Courses		Comment
		Credits	Current	
PA Department of Health Basic Vehicle Rescue (BVR) Technician	Current certification (see above)	3	Elective	Student may only receive credit for either PADOH BVR or ProBoard/IFSAC Rescue: Vehicle & Machinery I
PA Department of Health Basic Rescue Practices (BRP) Technician	Current certification (see above)	3	Elective	Student may only receive credit for either PADOH BRP or ProBoard/IFSAC Rescue: Rope I
First Responder or Emergency Medical Responder*	Current certification (see above)	3	Elective	Accept from any state, territory, or the National Registry of EMT's
Emergency Medical Technician (EMT)	Current certification (see above)	9	Elective	Accept from any state, territory, or the National Registry of EMT's
Advanced Emergency Medical Technician (AEMT) **	Current certification (see above)	9	Elective	Applicants can receive this credit in addition to EMT . Accept from any state, territory, or the National Registry of EMT's
Paramedic (EMT-P)	Current certification (see above)	30	Elective	If the applicant is a paramedic, they cannot also receive First Responder, EMT or Advanced EMT credit . Accept from any state, territory, or the National Registry of EMT's
		6	PADM 295	
		3	NSET 111	

Professional Certifications: Fire and Rescue Professional Certifications

General Information: There are two agencies that accredit fire and rescue certification programs for states, territories, and the US Department of Defense.

- National Professional Qualifications Board (ProBoard)
- International Fire Service Accreditation Congress (IFSAC)

Proof of Certification/Completion:

ProBoard: Certification Search <https://certificationsearch.theproboard.org/>

IFSAC: Seal Verification <https://ifsac.org/ifsac-seal-verification>

Restrictions: Except for course transfer credit guidance, described in subsequent sections, fire and rescue certifications must be accredited by either IFSAC or ProBoard

Exceptions: NO credit is available for the following certifications

- Hazardous Materials Awareness
 Rescue Technician - General

CREDIT CORRELATION

Certification	Equivalency to Point Park Courses		Comment
	Credits	Current	
Airport Firefighter	3	Elective	
Driver\Operator – Aerial	1	Elective	
Driver\Operator – Mobile Water Supply	1	Elective	
Driver\Operator – Pumper	1	Elective	
Fire Inspector I	2	Elective	See note on ICC page for Fire Inspector
Fire Inspector II	2	PADM395	See note on ICC page for Fire Inspector
Fire Inspector III	2	PADM395	
Fire Investigator I	2	Elective	
Fire Officer I	3	Elective	
Fire Officer II	3	PADM395	
Fire Officer III	3	PADM395	

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Certification	Equivalency to Point Park Courses		Comment
	Credits	Current	
Fire Officer IV	3	PADM395	
Fire Service Instructor I	2	PADM295	
Fire Service Instructor II	2	PADM295	
Fire Service Instructor III	3	PADM395	
Firefighter I	5	Elective	
Firefighter II	3	Elective	
Hazardous Materials Awareness	0	No credit	
Hazardous Materials Incident Commander	1	Elective	
Hazardous Materials Operations	1	Elective	
Hazardous Materials Technician	3	Elective	
Health and Safety Officer	1	Elective	
Incident Safety Officer	1	Elective	
Juvenile Firesetter Intervention Specialist I	1	Elective	Student may only receive credit for this certification or the similar NFA course
Juvenile Firesetter Intervention Specialist II	1	Elective	Student may only receive credit for this certification or the similar NFA course
Plans Examiner I	2	Elective	
Plans Examiner II	2	Elective	
Public Fire & Life Safety Educator I	1	Elective	
Public Fire & Life Safety Educator II	2	Elective	
Public Information Officer	2	Elective	
Public Safety Telecommunicator I	1	Not yet evaluated	Do not approve if applicant is also requesting dispatcher credit through PEMA
Public Safety Telecommunicator II	1	Not yet evaluated	Do not approve if applicant is also requesting dispatcher credit through PEMA
Rescue Technician - Confined Space I	1	Elective	
Rescue Technician - Confined Space II	1	Elective	

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Certification	Equivalency to Point Park Courses		Comment
	Credits	Current	
Rescue Technician - General	0	No credit	
Rescue Technician - Rope I	1	Elective	Student may only receive credit for either PADOH BRP or ProBoard/IFSAC Rescue: Rope I
Rescue Technician - Rope II	1	Elective	
Rescue Technician - Structural Collapse I	1	Elective	
Rescue Technician - Structural Collapse II	1	Elective	
Rescue Technician - Surface Water I	1	Elective	
Rescue Technician - Surface Water II	1	Elective	
Rescue Technician - Trench I	1	Elective	
Rescue Technician - Trench II	1	Elective	
Rescue Technician - Vehicle & Machinery I	1	Elective	Student may only receive credit for either PADOH BVR or ProBoard/IFSAC Rescue: Vehicle & Machinery I
Rescue Technician - Vehicle & Machinery II	1	Elective	

Professional Certifications: Pennsylvania Emergency Management Agency (PEMA)

General Information: These professional certifications are for 9-1-1 and emergency management personnel in Pennsylvania. If the student is from another state, please contact the PADM program coordinator.

Proof of Certification/Completion: PEMA certificates

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Certification	Equivalency to Point Park Courses		Comment
	Credits	Application	
9-1-1 Call Taker	6	Elective	Each of these certifications also requires the 9-1-1 Call Taker certification. Applicant will receive the 6 credits for Call Taker only once
Emergency Dispatcher, Fire	1	Elective	
Emergency Dispatcher, Police	2	Elective	
Emergency Dispatcher, EMS	1	Elective	
Emergency Dispatcher, EMA	1	Elective	
9-1-1 Center Supervisor	3	Elective	

Municipal EMA Coordinator - Basic	2	Elective	
Municipal EMA Coordinator - Advanced	2	Elective	May receive credit for Basic, also
Municipal EMA Coordinator - Professional	2	Elective	May received credit for Basic and Advanced, also
County EMA Coordinator -Basic	2	Elective	
County EMA Coordinator - Advanced	2	Elective	May receive credit for Basic, also
County EMA Coordinator - Professional	2	Elective	May received credit for Basic and Advanced, also

Professional Certifications: International Code Council (ICC)

General Information: ICC is the certifying agency for private and municipal code enforcement officers and inspectors. Their preparation for certification testing requires an extensive understanding of government regulations, codes and standards.

Proof of Certification/Completion:

ICC Search for Certified Professionals:

<https://www.iccsafe.org/search-for-certified-professionals/>

Restrictions: Check the Fire and Rescue Certification list, as some of these certifications may have already been awarded credit under those submissions.

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Certification	Equivalency to Point Park Courses		Comment
	Credits	Application	
Residential Inspector			
B1 Residential Building Inspector	1	Elective	
E1 Residential Electrical Inspector	1	Elective	
M1 Residential Mechanical Inspector	1	Elective	
P1 Residential Plumbing Inspector	1	Elective	
Commercial Inspector			
B2 Commercial Building Inspector	1	Elective	
E2 Commercial Electrical Inspector	1	Elective	
M2 Commercial Mechanical Inspector	1	Elective	
P2 Commercial Plumbing Inspector	1	Elective	
General Plans Examiner			
B3 Building Plans Examiner	1	Elective	
E3 Electrical Plans Examiner	1	Elective	
M3 Mechanical Plans Examiner	1	Elective	
P3 Plumbing Plans Examiner	1	Elective	
R3 Residential Plans Examiner	1	Elective	
RF Residential Fire Sprinkler Inspector/Plans Examiner	1	Elective	
Code Enforcement			
14 Permit Technician	1	Elective	
75 Zoning Inspector	1	Elective	
64 Property Maintenance and Housing Inspector	1	Elective	
C1 Coastal and Floodplain Construction Inspector	1	Elective	
21 Accessibility Inspector/Plans Examiner	1	Elective	
DR Disaster Response Inspector	1	Elective	

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Certification	Equivalency to Point Park Courses		Comment
Fire			
F3 Fire Plans Examiner	1	Elective	
FM Certified Fire Marshal (CFM)	3	PADM 395	
66 Fire Inspector I	1	Elective	Do not award credit if student is ALSO certified in these areas by IFSAC/ProBoard
67 Fire Inspector II	1	Elective	

Course Equivalencies: Pennsylvania State Fire Academy (PSFA)

General Information: The PSFA has three course delivery divisions:

- Resident Programs (at PSFA in Lewistown)
- Academy on the Road (AOTR) (PSFA field delivery courses)
- Local Level Program (typically delivered by community colleges and county/municipal academies)

For credit consideration, **only resident and AOTR** courses listed below will be granted credit.

Proof of Certification/Completion: Course completion certificates, which can be verified by contacting the PSFA registrar at (717) 248-1115

CREDIT CORRELATION

Course Title		Equivalency to Point Park Courses	
		Credits	Current
	Fire and Emergency Services Administrative Officer	3	PADM 206
(See note)	Leadership in Supervision: Creating Environments for Professional Growth	1	Elective
(See note)	Leadership in Supervision: Frameworks to Success	1	Elective
(See note)	Leadership in Supervision: Perspectives in Thinking	1	Elective

Note for Leadership Courses:

Prior course titles (Leadership I, II, III) are not eligible for credit

Course Equivalencies: FEMA – National Fire Academy (NFA)

General Information: NFA courses with ACE credit recommendations can be viewed at:
https://bit.ly/ACE_NFA

Proof of Certification/Completion:

Transcripts are available from

National Emergency Training Center, Admissions Office
 16825 South Seton Ave.
 Emmitsburg, MD 21727-8998
 Fax: 301-447-1441
[Email: netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov)

Additional information that will be required is listed on the NFA transcript website:
https://www.usfa.fema.gov/training/nfa/admissions/transcript_request.html

Restrictions:

- Only courses with course code prefixes F, M, R, and W are acceptable.
- Courses must have been completed since 2010 (unless approved by the PADM program coordinator or chair).
- Courses must have a grade of "C" or better on the transcript in order to transfer.

CREDIT CORRELATION – Electives

With the exception of the following, NFA courses can be awarded Elective credits for the number recommended at the ACE website.

CREDIT CORRELATION – Specific Courses

Course	NFA Course Code	Equivalency to Point Park Courses		
		Credits	Primary	Secondary
Advanced Leadership Issues in Emergency Medical Services	R0151	3	PADM 341	PADM 395
Analytical Tools for Decision-Making	R0387 (*)	3	PADM 301	PADM 303
Applications of Community Risk Reduction	R0385 (*)	3	PADM 336	PADM 342
Applications of Leadership and the Culture of Safety	R0388	3	PADM 395	Elective
Command and Control Decision Making at Multiple Alarm Incidents	R0297	3	PADM 322	PADM 395
Command and Control of FD Operations at Natural and Man-Made Disasters	R0308	3	PADM 322	PADM 395
Command and Control of FD Operations at Target Hazards	R0314	3	PADM 322	PADM 395

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Course	NFA Course Code	Equivalency to Point Park Courses		
		3	PADM 322	PADM 395
Command and Control of Incident Operations	R0312	3	PADM 322	PADM 395
Communications for Emergency Services Success	R1000	3	PADM 395	Elective
Demonstrating Your Community Risk Reduction Program's Worth	R0378	3	PADM 336	PADM 395
EMS Management of Community Health Risk	R0149	3	PADM 342	Elective
EMS Quality Management	R0158	3	PADM 440	PADM 395
Evaluating Performance-Based Designs	R0108	3	PADM 303	PADM 395
Executive Planning	R0506	3	PADM 303	PADM 395
Fire & EMS Training Program Management	R0445	3	PADM 395	Elective
Hot Topics Research for EMS	R0139	3	PADM 440	PADM 495
Leadership in Supervision (6-day)	R/N0645 (*)	3	PADM 302	PADM 395
Leadership Strategies for Community Risk Reduction	R0200	3	PADM 336	PADM 342
Leading Community Fire Prevention	R0823	3	PADM 336	PADM 395
Leading Community Risk Reduction	R0280	3	PADM 336	PADM 395
Management of Emergency Medical Services	R0150	3	PADM 341	PADM 395
New Executive Chief Officer	R0763	3	PADM 330	PADM 341
Partnering for Fire Defense and Emergency Services Planning	R0508	3	PADM 395	Elective
Service Area Risk Reduction	R0673	3	PADM 336	PADM 342
Strategic Analysis of Community Risk Reduction	R0309	3	PADM 336	PADM 342
Strategic Organizational Issues in Fire and EMS	R0331	3	PADM 302	PADM 395
Training and Professional Development	R0389 (*)	3	PADM 395	Elective

Courses marked (*) are part of the Managing Officer (MO) Program. Successful MO graduates are eligible for each of these courses.

Course Equivalencies: FEMA Emergency Management Institute (EMI) Resident Courses

General Information: EMI courses with ACE credit recommendations can be viewed at:
https://bit.ly/ACE_EMI

Proof of Certification/Completion: Transcripts are available from

National Emergency Training Center, Admissions Office
16825 South Seton Ave.
Emmitsburg, MD 21727-8998
Fax: 301-447-1441
[Email: netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov)

Additional information that will be required is listed on the NFA transcript website:

Restrictions:

- EMI resident courses only.
- Courses must have been completed since 2010 (unless approved by the PADM program coordinator or chair.
- Courses must have a grade of "C" or better on the transcript in order to transfer.

Other Comments: See following section for EMI Independent Study (FEMA course codes beginning with IS) course credits.

CREDIT CORRELATION – Electives

EMI courses can be awarded Elective credits for the number recommended at the ACE website.
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Course Equivalencies: FEMA Emergency Management Institute (EMI) Independent Study Courses

General Information: FEMA has an agreement with the Frederick (MD) Community College to grant credit for Independent Study Courses. Colleges and Universities affiliated with the EMI Higher Education Project have agreed to utilize Frederick Community College as the clearinghouse for college credits.

Proof of Certification/Completion:

Transcript from Frederick Community College - instructions for FEMA students are available at:

<https://www.frederick.edu/current-students/transcript-services.aspx>

CREDIT CORRELATION – Electives

A maximum of six (6) elective credits can be awarded for these courses, unless the student is transferring a full associate's degree from Frederick Community College.
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