

GRADUATE APPLICATION REQUIREMENTS

APPLICANTS TO ALL GRADUATE PROGRAMS:

- Complete the graduate application for admission online at www.pointpark.edu/Apply
- Request official transcripts from all previous institutions attended and have them sent to Point Park University; must show verification that a bachelor's degree has been conferred.
- Submit two letters of recommendation. Your references should be in a position to assess your potential for successful graduate study. Recommendation forms can also be downloaded from the web site at www.pointpark.edu/Apply. M.F.A. applicants do not need to submit letters.
- For most programs, a minimum undergraduate QPA of 2.75 is required for full admission; some programs require a higher QPA. See below for program-specific QPA requirements.

ADDITIONAL REQUIREMENTS BY GRADUATE PROGRAM:

MASTER OF BUSINESS ADMINISTRATION (MBA)

- 1) A 500-word statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.
- 2) Submit a current resume.

M.B.A. in GLOBAL MANAGEMENT AND ADMINISTRATION

- 1) A statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.
- 2) Submit a current resume.

MBA/MA in MEDIA COMMUNICATION: CONCURRENT PROGRAM

- 1) A 500-word statement explaining your motivation and expected benefit in attaining this concurrent degree is required.
- 2) Submit a current resume.
- 3) Applicants with undergrad QPAs below 2.75 overall and/or less than 3.0 in their major are required to submit official scores from the GRE (Graduate Record Examination).
- 4) Letters of recommendation must be from current and/or former professors or employers.

M.S. in CRIMINAL JUSTICE ADMINISTRATION

- 1) A 500-word statement explaining the applicant's motivation for seeking graduate education, professional experience, and career goals.
- 2) Submit a current resume.
- 3) Two letters of recommendation—one preferably from a current/former professor addressing the applicant's academic ability for graduate work, and the other letter from a current/former employer.
- 4) Applicants should have successfully completed research methods and quantitative methods classes.

M.A. in CLINICAL-COMMUNITY PSYCHOLOGY

- 1) Undergraduate QPA of 3.0 required for full admission.
- 2) A 500-word statement of purpose is required that addresses how your professional experience and career goals relate to graduate study.
- 3) Submit a current resume.
- 4) Courses completed in psychology, behavioral science or a related discipline is preferred.

M.A. in COMMUNICATION TECHNOLOGY

- 1) A 500-word statement explaining your motivation and expected benefit in attaining this degree.
- 2) Applicants with undergrad QPAs below 2.75 overall and/or less than 3.0 in their major are required to submit official scores from the GRE (Graduate Record Examination).
- 3) Letters of recommendation must be from current and/or former professors or employers.
- 4) Applicants are encouraged to include a resume and/or examples of professional work.

M.A. in CURRICULUM & INSTRUCTION

- 1) Submit a current resume.
- 2) A statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.
- 3) Applicants for K-12 concentration must have an undergraduate QPA of 3.0 and 5 years of teaching experience, as required by PA Department of Education guidelines.

M.A. in EDUCATIONAL ADMINISTRATION

- 1) Applicants must have 3 years of relevant educational experience to be eligible for principalship certification.
- 2) Undergraduate QPA of 3.0 required due to PA Department of Education guidelines.
- 3) Submit a current resume.
- 4) A statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.

M.S. in ENGINEERING MANAGEMENT

Applicants must have an engineering, engineering tech or related undergraduate degree.

M.S. in ENVIRONMENTAL STUDIES

Applicants must have 6-9 undergraduate credits in university science coursework completed.

M.S. in HEALTH CARE ADMINISTRATION

- 1) A statement of purpose is required that addresses how your professional experience and career goals relate to graduate study.
- 2) Students must have one or more years of professional experience in a business or healthcare field. If candidate does not have professional experience, they may present Graduate Record Examination or Graduate Management Admission Test scores.
- 3) Submit a current resume.

M.A. in INTELLIGENCE & GLOBAL SECURITY

- 1) A 500-word essay explaining the applicant's motivation for seeking graduate education, professional experience, and career goals.
- 2) Two letters of recommendation—one preferably from a current/former professor addressing the applicant's academic ability for graduate work, and the other letter from a current/former employer.
- 3) Submit a current resume.

M.Ed. in SECONDARY EDUCATION LEADING TO PA CERTIFICATION

- 1) Baccalaureate degree in the content area or related field is required.
- 2) Undergraduate QPA of 3.0 required for full admission.
- 3) Submit a current resume.
- 4) A statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.
- 5) Prior to admission, for straight acceptance, students must complete PDE requirements, including passing Content Area Praxis exams.

M.Ed. in SPECIAL EDUCATION LEADING TO PA CERTIFICATION

- 1) Submit a current resume.
- 2) A statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.
- 3) Undergraduate QPA of 3.0 required due to PA Department of Education guidelines.
- 4) Applicants seeking certification must hold valid PA teaching certificate at the appropriate grade level.

M.A. in LEADERSHIP

- 1) Submit a current resume.
- 2) A statement of purpose is required which addresses how your professional experience and career goals relate to graduate study.

M.A. in MEDIA COMMUNICATION

- 1) A 500-word statement explaining your motivation and expected benefit in attaining this degree is required.
- 2) Applicants with undergrad QPAs below 2.75 overall and/or less than 3.0 in their major are required to submit official scores from the GRE (Graduate Record Examination).
- 3) Letters of recommendation must be from current and/or former professors or employers.
- 4) Applicants are encouraged to include a resume and/or examples of professional work.

M.F.A. in WRITING FOR SCREEN AND STAGE

- 1) Submit an artistic portfolio consisting of the following three components:
 - a. Personal essay
 - b. Creative and professional resume
 - c. Portfolio of writing samples not to exceed 25 pages.All portfolio materials must be submitted online through app.getacceptd.com/pointpark. Applicants are required to create an account to begin the online submission process.
- 2) An in-person or phone interview is required of all candidates.

Contact Information:
Office of Graduate Admission
Tel (412) 392-3808 or 1 (800) 321-0129
Email gradadmission@pointpark.edu
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