



Military Deployment/Agreement to Receive a Grade

By completing this form, the student agrees to the instructor assigning a grade in a course when the student is called to active duty during the academic semester. The student must submit this form along with the Military Leave of Absence Form to the Office of the Registrar. All copies (white, yellow, pink) must be submitted to the Office of the Registrar, and the Registrar will sign the form and distribute copies to all parties.

The grade will not be assigned without instructor approval. It is the instructor's responsibility to enter the grade in PointWeb during the grading period after the course ends.

Courses that are assigned a grade will be assessed the tuition charges in effect at the time of enrollment.

Course Code	Grade Assigned	Instructor Approval (signature required)

Student Name _____ ID Number _____

Address _____ Telephone Number _____

_____ Semester/Year _____

Student Signature _____ Date _____

Office of the Registrar _____ Date _____